

Major and Minor Grade Requirement (p. 32)

Students must maintain a cumulative GPA of 2.000 in all required major, track or concentration, and minor courses. In addition, students must earn no lower than a "C-" (1.667) in any such course. Required allied courses listed within a major are not held to the minimum "C-" (1.667), unless specified by the department.

Major and Minor Grade Waiver (p. 33)

For those departments that will accept a single "D" (1.000) or "D+" (1.333) grade for a major or minor requirement, students have the right to request a grade waiver. A student may only be granted one grade waiver in each major and/or minor. A waived grade remains included in a student's major GPA calculation. Students will contact the Department Chair or Director for departmental procedures and policies to submit a grade waiver petition. Once a decision has been rendered, the Department Chair or Director will notify the Registrar's Office in writing.

ACCOUNTING (p. 46)*

The School of Business requires students majoring in Business Administration, Accounting or Economics to earn a grade of C- or better in each required pre-professional and professional core course.

BUSINESS ADMINISTRATION (p. 53)*

The School of Business requires students majoring in Business Administration, Accounting or Economics to earn a grade of C- or better in each required pre-professional and professional core course.

ECONOMICS (p. 56)*

The School of Business requires students majoring in Business Administration, Accounting or Economics to earn a grade of C- or better in each required pre-professional and professional core course.

Career-Technical Credit (Admissions: Transfer Policy p. 155-156)

The Ohio Board of Regents and the Ohio Board of Education have developed pathways for students in adult career-technical educational programs to transfer completed technical courses (that adhere to recognized industry standards) without unnecessary duplication or institutional barriers. Therefore, Heidelberg University will rely on Career-Technical Assurance Guides as a foundation when reviewing credit earned at a career-technical educational facility. The Undergraduate Academic Policy Committee will assess each student's certificate in partnership with the appropriate department(s) and may award up to 12 semester hours of credit. Students must provide a certificate or other approved verification. Credit may be awarded up to three years after a certificate was earned.

Incomplete Grade (p. 31-32)

If a student, through no personal fault, is unable to complete the course by the published end date, the student may request an incomplete grade (I). The instructor will outline all remaining work on the Incomplete Course Grade Agreement, which requires the signatures of the instructor and student. The Provost must approve all Incomplete Course Grade Agreements. A student receiving an Incomplete Grade must complete the work by the date stated on the Incomplete Course Grade Agreement, which can be no later than one year from the date of recording. A student cannot graduate until standard letter grades have been assigned for all courses. (See Incomplete Grade Clause for Graduating Students under Graduation/Commencement.)

Undergraduate Satisfactory Academic Progress for Financial Aid (p. 164-166)

Transfer credits: All transfer hours accepted by Heidelberg are counted in the maximum time frame measurement and therefore are included in attempted and earned hours. (refer to full transfer policy)

BIOCHEMISTRY (Voted September 2016)

Biochemistry Major (53 semester hours): CHM 111, 112, 201, 202, 305, 307, 311, 415, 415L, 416, 416L, 422 (Senior Capstone Experience), and 3 additional CHM credit hours (300 or higher), or BIO 318, 325, or 329; BIO 123, 123L, 223, 224. CHM 105 and CHM 205 may not be used toward major hours. Allied Courses: 8 semester hours of PHY 101, 102; 6 semester hours of MTH 222, 223.

*Academic Policies Committee agreed the School of Business will follow the Universal Summary of Degree Requirements and Major/Minor course requirements, 11/2016.