# 2023-24 HOUSING
# SELECTION GUIDEBOOK

**Application Dates**                                                          **Date**
Housing Applications Open in OASIS                                             Feb. 13
Gender Inclusive Housing Applications Open  (Google Form)                      Feb. 13
Off Campus Applications Open (Google Form)                                     Feb. 13
Commuter Applications Open (Google Form)                                       Feb. 13
Accommodation Applications Due to Accessibility Services in CC313              Mar. 3
Gender Inclusive Housing Applications Due                                      Mar. 17
Off Campus Applications Due                                                    Mar. 17
Commuter Applications Due                                                      Mar. 17
Registration for Fall Classes Opens                                           Mar. 20
Lottery Registration Deadline                                                 April 12

**Notification Dates**                                                        **Date**
Accommodations Notified                                                       Mar. 27
Gender Inclusive Housing Assignments Notified                                 Mar. 27
Off Campus Approvals Notified                                                 Mar. 27
Commuter Approvals Notified                                                   Mar. 27
Accommodation Acceptance Deadline                                             April 6
Gender Inclusive Housing Acceptance Deadline                                  April 6
Off Campus Acceptance Deadline                                                April 6
Commuter Acceptance Deadline                                                  April 6

**Housing Lottery Dates**                                                     **Date**
Housing Lottery Day 1: Single Rooms                                           April 18
Housing Lottery Day 2: Apartments & Suites                                    April 19
Housing Lottery Day 3: Double Rooms                                           April 20
Housing Lottery Day 4: Individual Selection for Unmatched Students            April 21

# Residence Life & Housing

One of the most exciting parts of the year is getting to choose where you will be living on campus. The Office of Residence Life & Housing also recognizes that this may be a very stressful and overwhelming process. To make it easier, we have developed this Housing Selection Guidebook to help you navigate the Housing Selection Process.

As a returning student, you will be able to select a room through the online Housing Selection process. By logging into OASIS and accessing the MyHousing Self Service portal, you can register for the Housing Lottery, select a roommate and/or suitemates, and select your room for the next year during one of the Housing Lottery days.

There are a number of housing options available to returning students and they are highlighted in this guidebook. We encourage you to talk with your friends about where you might want to live as soon as possible so that you can approach the Housing Lottery with a plan in place. We also encourage you to have a backup plan in case your first choice is not available when it is your turn to choose a room.

We are excited for a few changes to our housing offerings this coming year. First, all rooms in Krieg Hall will be offered as Upper Class Single Rooms, expanding our single room offerings on campus. Second, Miller and Williard Halls will join the Apartments as an expansion of our Mixed-Gender Housing Options and will no longer require that suites be limited to single gender roommates. Third, King Hall will reopen as a first year housing option. Fourth, Williard Hall and the University Townhomes will no longer have a GPA requirement attached to them. Finally, the Senior Apartments will be closed for the 2023-24 academic year. We are excited for these new changes to our housing options and hope that you are too. Please note that the Office of Residence Life reserves the right to make adjustments to housing assignments based on the needs of the institution.

It is likely that you may have some additional questions regarding certain housing options or the Housing Selection Process in general. Any of our Resident Assistants, Senior Resident Assistants, or Professional Staff are ready to answer whatever questions you might have. We encourage you to reach out to us if you are confused or would like clarification about anything regarding the Housing Selection Process.

Sincerely,

The Office of Residence Life & Housing

# Register for the Housing Lottery

In order to be considered eligible for the Housing Lottery, all students must meet and complete the following criteria by **April 12**:

- Complete the Returning Student Housing Application in OASIS
- Remove any potential holds on your student account
- Register for at least 12 Credit Hours for the Fall Semester

Failure to complete these three criteria will prevent a student from participating in the Housing Lottery.

# Completing the Housing Application

All returning students are required to complete the Returning Student Housing Application. This form will give you the opportunity to update some roommate preferences, list hall preferences, select a meal plan and sign your housing contract.

**Step 1:** Log in to your OASIS Portal and select Student Services.

**Step 2:** Click on the Housing Self-Service link.

**Step 3:** Once you have accessed the Housing Self-Service Portal, click on the Applications Tab, select the Returning Student Housing Application and complete the form.

**Step 4:** Check to make sure the application is fully completed by returning to the main menu and looking at the link again. If your application is complete, it will say (COMPLETED) after the application.

# Remove All Account Holds

Students must be clear of all account holds in order to be considered eligible for the Housing Lottery.

- Judicial Holds can be cleared through the Dean of Students Office.
- Financial Holds can be cleared through the Business Office.
- Academic Holds can be cleared through the Registrar's Office.

# Fall Course Registration

Course registration for the Fall 2023 semester will open on Monday, March 20, 2023. To be considered eligible for on-campus housing, all students must be enrolled in at least 12 credit hours. In order to participate in the Housing Lottery, returning students must be registered for at least 12 credit hours by April 12, 2023.

# Selecting Roommates & Suitemates

The Housing Lottery is designed to fill Single Rooms first, followed by Apartments and Suites, then Double Rooms, and finally Unmatched students. It is in every student's best interest to have a pre-selected roommate before the Housing Lottery. Selecting a roommate or suitemates is simple and can be completed from your Housing Self-Service Portal by following the steps below:

**Step 1:** Click the Room Selection Tab in Housing Self-Service

**Step 2:** Click on Roommates/Suitemates

**Step 3:** Select the Fall 2023 Term

**Step 4:** Search for Your Roommate

**Step 5:** Submit Your Request to Them for Approval

Once submitted, your request will appear as "pending" in your Housing Self-Service Portal.

**Step 6:** Your request will need to be approved by your proposed roommate from their portal. They can approve or deny all requests by logging in and clicking the appropriate option.

**Step 7:** Once your roommate has approved the request, your Housing Self-Service Portal will indicate that you are "Fully Matched."

**Step 8 (OPTIONAL):** Repeat this process for all roommates or suitemates. For housing such as Miller, Williard, Apartments or Townhomes, you will need to have the full number of roommates selected to fill the suite or apartment in order to see those rooms on the day of the Housing Lottery.

# Housing Requirements

Some housing options come with specific requirements in order for students or groups to be eligible for that style of housing.

**Single Rooms:** Students who wish to select a single room in Talmage or Krieg Hall cannot be paired with another students on the day of the Single Housing Lottery. Students who wish to select a single room in Miller Hall must be paired with another student due to the shared bathrooms of the Miller Singles. PLEASE NOTE: Miller Hall only has 4 Single Suites.

**Apartments:** Students wishing to select an apartment in the Stadium View Apartments must ensure that all roommates will have 40+ credits completed by the end of the Spring 2023 semester. Students wishing to select a University Townhome must ensure that all roommates will have 56+ credits completed by the end of the Spring 2023 semester. If one member of the selected roommate group does not meet these requirements, these rooms will not be visible on selection day. All Apartment options are Mixed-Gender and DO NOT require students to match gender with their suitemates.

**Williard Suites:** Students wishing to select a Williard Suite must ensure that all roommates will have 24+ credits completed by the end of the Spring 2023 Semester. If one member of the selected roommate group does not meet these requirements, these rooms will not be visible on selection day. Starting in 2023-24, Williard Hall will be a Mixed-Gender Housing Option and WILL NOT require students to match gender with their suitemates.

**Miller Suites:** Miller Hall features suite style housing with 2 bedrooms connected by a shared bathroom. Both Single and Double Suites are available. Single Suites are filled on the Single Lottery Day 1. Double Suites are filled on the Apartment and Suite lottery Day 2. Students must have a full suite (2 students for the Single Suites and 4 Students for Double Suites) to select a suite on these days. Unfilled Double Suites will become available for groups of 2 students on the Double Lottery Day 3. Starting in 2023-24, Miller Hall will be a Mixed-Gender Housing Option and WILL NOT require students to match gender with their suitemates.

**Double Rooms:** Students wishing to select a standard double room can do so on the Double Lottery Day as long as they have a selected roommate. Students without a chosen roommate must wait until the Open Lottery Day to select a room

# Lottery Days

Each day of the Housing Lottery allows students the opportunity to select a different type of housing.

Lottery Day 1: Single Housing Lottery
- Remaining Single Rooms are filled.
- Single Rooms in Talmage, Krieg - No Paired Rommate
- Single Rooms in Miller - 1 Paired Roommate Required

Lottery Day 2: Apartment & Suite Housing Lottery
- Miller & Williard Suites, Apartments, & University Townhomes are filled.
- Students must have a full group of 4 students to select these housing options.
- Miller Hall - Open to All Upper Class Students
- Williard Hall - 24+ Credit Hours Completed
- Stadium View Apartments - 40+ Credit Hours Completed
- University Townhomes - 56 Credit Hours Completed
- Miller, Williard, Stadium View, and University Townhomes are mixed-gender.

Lottery Day 3: Double Housing Lottery
- Remaining Suites, Apartments & Double Rooms are filled.
- Students must have one other roommate selected for these housing options.

Lottery Day 4: Open Housing Lottery
- Any student may select a room without a pre-selected roommate from the remaining housing options.

Students will need to have the appropriate number of students in their housing grouping at the time of the Lottery in order to see rooms of that type. For example, a student who wishes to try for a single room must not have any roommates chosen for Day 1 of the Lottery. If that student does not get a single room and then wishes to try for a Williard Suite, before Day 2 of the Housing Lottery, they must become fully matched with a group of four total students.

# Housing Accommodation Process

Heidelberg University is dedicated to being a welcoming, safe community for a diverse population of students, including students with disabilities and other accessibility needs who may need specific housing accommodations.

The Office of Residence Life & Housing coordinates with the Office of Student Accessibility Services to provide priority housing selection to ensure availability for students with housing accommodation needs who meet the deadlines outlined below. Students with accommodation needs who do not meet the deadlines or who register with Accessibility Services after the deadlines have passed will not get priority selection and may find availability to be an issue. Therefore, students with housing accommodation needs are strongly encouraged to meet the following deadlines to ensure priority housing selection:

- Students seeking new accommodations must meet with Alyssa Kontak, Coordinator of Student Accessibility Services before **March 3, 2023** and complete the interactive process to register their accommodations.

- Student Accessibility Services will work with you to notify the Office of Residence Life & Housing of your Registered Accommodations by March 27, 2023.

- Coordinate and with Residence Life & Housing to accept your priority room selection on **April 8, 2023**.

- Students with existing accommodations must meet with Dennis LoConti, Director of Residence Life by **April 6, 2023** to select housing using their accommodation.

The Office of Residence Life & Housing encourages all students who feel they need any type of accommodation to contact the Office of Student Accessibility Services as soon as possible to coordinate their accommodation.

Students who receive an approved accommodation will be placed into a room with their roommates (if applicable) prior to the Housing Lottery. Students who receive an accommodation after the March 11 deadline may not be placed until after the Lottery has concluded and may not receive their top choice in Housing Options.

## Gender-Inclusive Housing

Pod B in Talmage Hall serves as the Gender Inclusive Pod. This housing option is designed to provide a safe, inviting and educational environment for students looking to live in housing without limitations on gender.

Students interested in living in the Gender Inclusive Housing can apply through the following link: inside.heidelberg.edu/GenderInclusive.

# First-Year Housing Options

### France Hall

France Hall is Heidelberg's only All Female Residence Hall with housing options for women joining the freshman class.

- Single, Double & Triple Rooms
- Community Bathrooms
- Air Conditioning

# Returning Student Housing Options

### Miller Hall

Miller Hall consists of Single and Double Suites that share connecting bathrooms. Miller Hall is home to upperclass students.
**Miller Hall will be Mixed Gender starting Fall 2023.**

Students Eligible: All Upperclass Students

- Double & Single Suites
- Private Bathrooms
- Air Conditioning
- Recreation Lounge
- Study Lounges
- Community Kitchens
- Laundry on each floor

### Talmage Hall

Talmage Hall consists of five pods, including the Gender Inclusive Pod.

Students Eligible: Upperclass Students

- Double & Single Rooms
- Air Conditioning
- Community Bathrooms

Dimensions:
- Single - 102 ft$^2$
- Double - 198 ft$^2$

## Williard Hall

Williard Hall is our suite style housing. Starting in the Fall 2023 Semester, Williard Hall will be mixed-gender housing.

Williard Suites must maintain full occupancy for the entire academic year. Remaining residents will be responsible for filling any vancany that occurs in their apartment within 2 weeks or may be relocated to standard housing by the Office of Residence Life.

Students Eligible:
 24+ Credit Hours Completed

- 2-Bedroom Suites
- Private Bathrooms
- Air Conditioning
- Kitchenette (no stove)

# Apartments

All Apartment Options are mixed-gender. Student groups may include students of any gender.



## Stadium View Apartments

Students Eligible: 40+ Credit Hours Completed

Apartments must maintain full occupancy for the entire academic year. Remaining residents will be responsible for filling any vacancy that occurs in their apartment within 2 weeks or may be relocated to standard housing by the Office of Residence Life.

- Six 4-Person Apartments
- In Apartment Laundry
- Air Conditioning
- Full Kitchen
- Private Bathrooms

## University Townhomes



The University Townhomes consist of 15 four-person units open to Junior and Senior students. The Townhomes are mixed gender and students may choose suitemates of any gender, so long as they all have at least Junior status.

University Townhomes must maintain full occupancy for the entire academic year. Remaining residents will be responsible for filling any vacancy that occurs in their apartment within 2 weeks or may be relocated to standard housing by the Office of Residence Life.

Students Eligible:
Juniors & Seniors (56+ Credits Completed)

- 4-Person Aparments
- Single Bedrooms
- 2.5 Bathrooms
- Air Conditioning
- Full Kitchen
- In-Apartment Laundry

**For all Apartment and Townhome options: Heidelberg University provides bedroom furniture, a kitchen table and four (4) chairs. Common area furniture such as couches are not provided.**

# Off-Campus Housing

Heidelberg University is a four-year residency requirement university and does require that all students live on campus during their four years. However, each year some students are granted off-campus status.

In order to be considered eligible for off-campus status, students must meet one or more of the following criteria:

- Student is 23 years of age or older before Aug. 21.
- Student is married. Copy of marriage license must be submitted.
- Student is in direct care of a legal dependent. Copy of birth certificate must be submitted.
- Participation in a required internship or student teaching assignment that is further than 50 miles from campus. Documentation of location of internship and approval to participate in internship must be submitted.

Approximately **60 students per year** will be approved for off-campus status if they meet the following criteria:

- Successful completion of 75 credit hours from Heidelberg University as of Jan. 1 of the prior year and a 2.75 cumulative GPA.

Students interested in applying for Off Campus Status can apply using this link: inside.heidelberg.edu/OffCampus

# Commuter Status

Any student whose parent or legal guardian lives within 35 miles of Heidelberg University qualifies for Commuter Status. Current Commuters are required to submit updated information each year.

To register or renew your status as a commuter, students must complete the Commuter Status Application through this link: inside.heidelberg.edu/Commuter

**Students who are approved for either Off Campus or Commuter Status will be asked to complete additional paperwork following their approval process.**

# Heidelberg University Fees 2022-23

*Prices subject to change at the discretion of Heidelberg University*

|  | Annual | Per Semester |
|---|---|---|
| Tuition: Full-Time | $ 31,700 | $ 15,850 |

## Room Rates:  Brown, Krieg, France & Talmage Halls

|  | Annual | Per Semester |
|---|---|---|
| Double | $ 5,900 | $ 2,950 |
| Single | $ 6,900 | $ 3,450 |
| Triple | $ 5,500 | $ 2,750 |
| Quad | $ 5100 | $ 2,550 |
| Super Single | $ 7,900 | $ 3,950 |
| Super Double | $ 7,900 | $ 3,950 |

## Room Rates: King Hall

|  | Annual | Per Semester |
|---|---|---|
| Double | $ 5,700 | $ 2,850 |
| Single | $ 6,800 | $ 3,400 |
| Triple | $ 5,300 | $ 2,650 |
| Super Single | $ 7,900 | $ 3,950 |
| Super Double | $ 7,900 | $ 3,950 |

## Room Rates: Other

|  | Annual | Per Semester |
|---|---|---|
| Williard Hall | $ 6,500 | $ 3,250 |
| Senior Apartments | $ 7,500 | $ 3,750 |
| Stadium View Apts | $ 7,500 | $ 3,750 |
| University Townhomes | $ 8,400 | $ 4,200 |
| Summer Housing | $104/week |  |
| Graduate Housing | $3,120/semester |  |
| Daily Rate | $24/day |  |

## Meal Plans

|  | Annual | Per Semester |
|---|---|---|
| Unlimited Meal Plan<br>    with $150 Berg Bucks | $ 5,800 | $ 2,900 |
| Unlimited Meal Plan<br>    with $250 Berg Bucks | $ 5,900 | $ 2,950 |
| Unlimited Meal Plan<br>    with $350 Berg Bucks | $ 6,000 | $ 3,000 |
| Apartment Meal Plan*<br>    with $250 Berg Bucks | $ 3,200 | $ 1,600 |

## Technology Fee

|  | Annual | Per Semester |
|---|---|---|
| Technolgy Fee<br>    Full-time Residential Student | $ 728 | $ 364 |

*\* This plan is only available after being assigned to a room in an eligible apartment.*