



# Academic Improvement Plan

The Academic Improvement Plan is a tool to support student success at Heidelberg University. Because you have been placed on Academic Probation or Academic Warning, the University requires you to create an Academic Improvement Plan before the end of the early course appraisal period. You are expected to work with your academic advisor to create this Academic Improvement Plan, and it may be helpful to consult the Executive Director of the Owen Center for Teaching and Learning, the Director of Academic Support, or the Director of Academic Advising on your plan. Your completed plan must be submitted to both your academic advisor and the Executive Director of the Owen Center for Teaching and Learning, who will monitor your compliance with your plan.

Student Name:

Term on Probation:

Major:

Total Credit Hours Earned:

## Reflection

Think about why you were placed on Academic Probation or Academic Warning and write a paragraph explaining your academic difficulties. What actions or behaviors contributed to you being placed on probation or warning? What were the root causes of those actions or behaviors? What steps did you take to try and prevent or fix your academic difficulties? Did you use any campus resources to try and get back on track; why or why not? To what extent were those efforts successful or not successful and why?



## Academic Strategies

Based on your reflection, which of the following skill sets do you need to improve on as part of your action plan?

- Active note taking
- Motivation/Accountability
- Study strategies
- Goal Setting
- Communication with your faculty and/or advisor
- Reading texts
- Time management
- Writing
- Other study skills

## Resource List

Please identify which of the following resources you will use as part of this Improvement Plan in the coming semester:

- Academic Advising
- Academic Tutoring/Course Assistance
- Accessibility/Disability Accommodations
- Career Advising
- Financial Assistance
- Mental health counseling
- Writing Center
- Academic Coaching



## Plan for Success

Based on your Reflection, the list of Academic Strategies you need to improve on, and the list of Resources you plan to use as part of your Academic Improvement Plan, please articulate your Plan. When composing your answers to the questions below, please be as specific as possible.

1. What are your goals for the coming semester? Please make sure the goals you articulate are S.M.A.R.T. (specific, measurable, achievable, relevant, and timely). How will you accomplish these goals?
2. What will you do differently in the coming semester to ensure your academic success?
3. What obstacles or barriers might you face? How will you overcome those obstacles or barriers?
4. What strategies and resources do you believe will help you be successful in the coming semester, how will you make use of them, and how frequently will you make use of them?
5. What accountability measures will you put in place to make sure you are successful this semester? Will you check in with your advisor? With an athletic or academic coach?

## Academic Policy Review

Your current academic performance is not in compliance with Heidelberg University's policy on Academic Standing. If you fail to meet the minimum GPA requirement during your probationary semester, you may be subject to academic dismissal from the university.

- I may not withdraw from any course during the semester without the consent of my academic advisor. \_\_\_\_\_ (initials)
- I understand that failing or dropping course(s) could affect my academic standing at Heidelberg, my status as a full time student, and my progress toward degree completion.  
\_\_\_\_\_ (initials)
- I understand that in order to be in good academic standing, I will need to reach a cumulative GPA of \_\_\_\_\_ which would require me to earn a term GPA of \_\_\_\_\_.  
\_\_\_\_\_ (initials)
- In addition to the initial meeting with my academic advisor, I agree to meet with my advisor at least \_\_\_\_\_ times during this probationary semester to discuss my academic progress.  
\_\_\_\_\_ (initials)

## Next Steps Recommended by Academic Advisor

My meeting schedule with my academic advisor is:

Student Signature:

Advisor Signature:

Submitted to the Owen Center for Teaching and Learning: (date)