Actions	Individual Action	Instructor	Advisor	Chair/Director	Dean	VPAA/Provost	Notes
Indonendent C	ourse Contract						
independent C	Arrangement (curriculum course)						VPAA for Compensation Only
	Study (topic of interest)	X		X	X		VPAA/Provost for Compensation Only
Concentration/	/Track Change (GR)	X		X	X	X	VPAAVProvost for Compensation Only
Student Curric	<u> </u>			Х			
student Curric	Major/Minor Change		· ·				
	Major/Minor Declaration		X	X			
	Major/Minor Intent		X	Х			
Fransient Stud	•		X	When no prior award			VPAA/ Provost notified when registrar denies request
Course Related			X	When no phor award			VI AN I TOVOST Houried when registral deflies request
Jour Sc Relatet	Fee Request to a course			v		v	VPABA (CFO) also approves
	Time Conflict Contract	v	· ·	X	v		VI NEW (OI O) also approves
	Credit By Exam	X	X	X X	X	X	
	Incomplete Grade	V		X	х	v	
	Pass-Fail Request	X	х	х	*	X	
	Late Add registration (GR)	X	A	X			
	Late Drop registration (GR)	^		x		х	
	Late Add registration (UG)	Х	х	X	X (when	^	
	Eate / tad Togiciration (OC)	^	^	^	necessary)		Current semester only. Contract required
	Late Drop registration (UG)		х			request of W	
	Over Hours (GR)		^	X			
	Over Hours (UG) submitted on-line		copied on petition			х	
	Change of Final Exam						Registrar
Grade Change							
	Faculty resolved	x		х	х	х	
Schedule	·			,			
	Schedule release/review			X	х		AALT
	Adding/Deleting Sections			,	X		
	Time or instructor change				X		
	Room Changes	х					
	Course Caps			Х			