



Undergraduate Change of Major/Minor/Concentration/Advisor

This form is used by undergraduate students who wish to add, drop, or change their major, minor, concentration, or advisor after declaring a major. Obtain the appropriate signature(s) before returning the completed form to the Office of the Registrar, University Hall 115.

Student Name: _____ Current Primary Major: _____
 Student ID (000#####): _____ Degree: BA BS BMus (circle one)
 Current Advisor: _____ Expected Graduation Date: _____

1. If you are adding/dropping/changing a major, complete PART A
2. If you are adding/dropping/changing the concentration only of an established major or a minor, complete PART B
3. If you are changing your graduation catalog year, complete PART C
4. If you are changing your advisor within your current major(s), complete PART D

PART A: CHANGE OF MAJOR					
ADD	DROP	FIRST MAJOR	CONCENTRATION (IF ANY)	MAJOR DEPARTMENT CHAIR	CHAIR SIGNATURE (REQUIRED)*
A CHANGE OF PRIMARY MAJOR REQUIRES THE ASSIGNMENT OF A NEW ADVISOR AND THE SIGNATURE OF THE DEPARTMENT CHAIR.					
NEW ADVISOR NAME				DEPARTMENT CHAIR SIGNATURE (REQUIRED)*	
ADD	DROP	SECOND MAJOR	CONCENTRATION (IF ANY)	MAJOR DEPARTMENT CHAIR	CHAIR SIGNATURE (REQUIRED)*

PART B: CHANGE OF MINOR AND/OR CHANGE OF CONCENTRATION <u>ONLY</u> OF ESTABLISHED MAJOR				
ADD	DROP	FIRST MINOR	ADVISOR SIGNATURE (REQUIRED)*	
ADD	DROP	SECOND MINOR	ADVISOR SIGNATURE (REQUIRED)*	
ADD	DROP	CONCENTRATION	ADVISOR SIGNATURE (REQUIRED)*	
ADD	DROP	CONCENTRATION	ADVISOR SIGNATURE (REQUIRED)*	

PART C: CHANGE OF GRADUATION CATALOG	
NEW GRADUATION CATALOG YEAR	ADVISOR SIGNATURE (REQUIRED)*

PART D: CHANGE OF ADVISOR	
NEW ADVISOR NAME	DEPARTMENT CHAIR SIGNATURE (REQUIRED)*

**All signatures indicate that the student's academic plan and coursework for completion of degree requirements were discussed*

STUDENT SIGNATURE	
SIGNATURE (REQUIRED)	DATE
<p>My signature above indicates that I have reviewed my plan with an academic advisor and/or department chair; am aware of the specific requirements for my major(s), minors(s), and concentration(s); and understand how the above changes affect my progress towards graduation. I am aware that I am required to complete, at minimum, 120 credits and earn a minimum GPA of 2.0 for graduation. I understand that I am responsible for successfully completing all courses, determining what scheduling will allow me to fulfill requirements, and obtaining approval for any courses taken at another institution.</p>	