

**Heidelberg University**

**DIRECT DEPOSIT APPLICATION**

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Please check type of banking account:  Checking → Amount or Percent \_\_\_\_\_  
 Savings → Amount or Percent \_\_\_\_\_

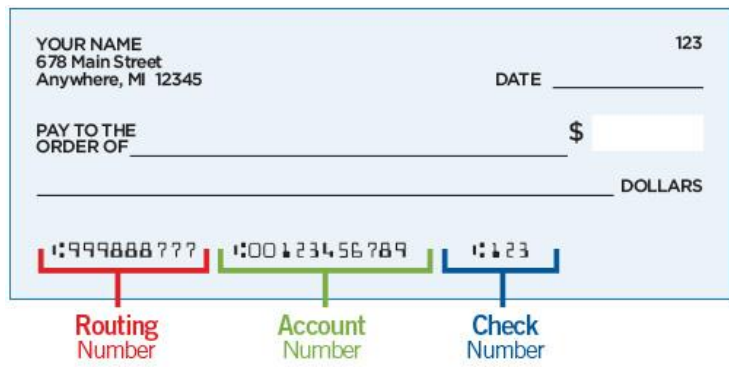
Name of Banking Institution: \_\_\_\_\_

Branch of Banking Institution: \_\_\_\_\_

Banking Institution Address: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Personal Bank Account Number: \_\_\_\_\_



**AUTHORIZATION OF DIRECT DEPOSIT**

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I authorize Heidelberg University to directly deposit wages earned into my above personal banking account. This agreement is in effect from the date of signature until termination from Heidelberg University or upon the receipt of a written notification from me with the desired termination date. Termination of my direct deposit will ultimately effect the next payroll period of said date.

Name of Employee (Please Print): \_\_\_\_\_

Signature of Employee: \_\_\_\_\_

Heidelberg ID: \_\_\_\_\_ Date: \_\_\_\_\_