



Off Campus Housing Agreement 2019-20

For the approved off-campus student:

Name (*please print*): _____ ID Number: _____

I accept permission to live off campus and hereby agree to the following:

1. I understand that I am responsible for making my own arrangements for housing. The University does not accept responsibility for my choice of residence stated in this Agreement.
2. The University expects all students, whether living on or off campus, to conduct themselves in ways, which are consistent with University policy and the Heidelberg University Student Code. Violations of the Code on or off campus, may result in the University revoking my right to live off campus immediately. If this occurs, I acknowledge that I will be expected to move back into campus residential facilities as directed by the Office of Residence Life & Housing.
3. In choosing the independent status of living off campus in the greater community, I understand that I also subject myself directly to the standards of conduct expected by the community and the expectations of the landlord and the civil authorities. Multiple complaints by neighbors of my off campus residence, citations by any local law enforcement agency to me or my guest(s), or reports of large, illegal parties at my off campus residence may also result in immediate revocation of my right to live off campus.
4. I recognize that it is important for the University to have on file in the Dean of Student Affairs Office a current off campus housing address for me. I, therefore, agree to notify the Campus Life Office of any changes in my off campus address by completing and returning a new agreement.
5. I understand that financial aid is based on campus costs, and the lower unit fee will require a downward adjustment in financial aid allocations.

Generally, this Agreement will be in effect for the entire academic year. It may be reviewed and terminated, however, at any time by mutual agreement between the University and me, or the landlord and me. The appropriate University officials may terminate this agreement if an extraordinary number of vacancies occur in campus housing, or if it appears to be in the best interest of those involved to terminate, or for violation of any of the above terms. All information must be completed (including Off Campus address, phone number and signature of Landlord and address) before room and board charges will be reduced. By signing, I also acknowledge that I have received a copy of the Heidelberg University Good Neighbor Policy.

Signature of Student _____ Date _____

Off Campus Address _____ Cell Phone _____

For the Landlord:

I understand and agree that in conformity with Heidelberg University's policies of non-discrimination, I will not refuse to rent to any student, faculty, or personnel of Heidelberg University because of race, color, sex, sexual orientation, religion, national origin, age or disability. Please verify with the Residence Life & Housing Office (**419-448-2058**) that the student listed above is approved for off-campus living before signing this form.

Name (*please print*): _____ Signature: _____

Landlord Address _____

Landlord Phone _____ Landlord Email _____

Date _____