



# Study Abroad To Do List



## STUDY ABROAD TO DO LIST: PART 1

1. Notify your advisor about your interest (this helps with 4 year planning).
2. Keep your GPA above 2.7 (certain programs may require higher GPAs).
3. Notify Jenn Nye in the Financial Aid Office at [jnye1@heidelberg.edu](mailto:jnye1@heidelberg.edu).
4. Schedule an appointment with Julie Arnold at [jarnold3@heidelberg.edu](mailto:jarnold3@heidelberg.edu) to discuss the how tos of study abroad and different programs.
5. Apply for a passport if you don't have a valid one.

## STUDY ABROAD TO DO LIST: PART 2

1. Determine which program best suits you academically, personally and financially.
2. Fill out a study abroad budget worksheet.
3. Continue to keep your GPA above 2.7 (certain programs may require higher GPAs).
4. Apply to the program by the deadline (typically spring-Oct 1/fall & summer-Mar 1)
5. After being accepted to your program, submit pre-departure documents (e.g. academic references, transcripts, **disciplinary record**, credit transfer)
6. Apply for visa if necessary & get shots if recommended.
7. Pay your Heidelberg bill and submit required documents at Heidelberg (Off-Campus Studies Request Form & Transient Student Permission Form).
8. Apply for scholarships if applicable.

## STUDY ABROAD TO DO LIST: PART 3

1. Book your flight.
2. Attend the Study Abroad Pre-Departure Orientation (learn how-tos about banking, phones, travel, culture shock, etc).
3. Research information about your destination (laws, customs, politics).
4. Make plans for money, phones, and charging electronic devices.
5. Check on your insurance.
6. Connect with other students who have travelled abroad for advice.

If you have any questions, contact Julie Arnold at [jarnold3@heidelberg.edu](mailto:jarnold3@heidelberg.edu).