Heidelberg
UNIVERSITY

Undergraduate Pass-Fail Course Agreement
Spring 2020 Only
Must be submitted by May 5, 2020

NOTE: All Pass-Fail requests will be handled on a case by case basis. Please note, your advisor, the course instructor, and major/minor/program chair signatures will be required before approval. If you are interested in exploring the Pass-Fail option, you should be prepared to discuss the following with your academic advisor:

- If you are retaking a course to earn a higher grade, the F (0.00), D- (0.667), D (1.00), D+ (1.333), and C- (1.667) will be removed from the GPA calculation, but the Pass will not be calculated into your GPA.
- Your current grade/status in the course – Fails are assigned for a C- or lower. So, if you currently have a C- or lower in a course, you may be better off on a traditional grading scale. Consult your 8-week appraisal and/or the gradebook on Canvas (if your instructor has elected to use it).
- Whether the course in question is required for your major – While some majors allow you to earn at least one D in the major coursework, a Fail will not count toward a major requirement.
- Whether you need to maintain or achieve a certain GPA by the end of the Spring 2020 semester – A Fail will hurt your cumulative GPA, but a Pass will not help it (Pass does not calculate into the GPA; F=0.000), This can impact your Satisfactory Academic Progress (SAP), athletic eligibility, and scholarship status.
- What your post graduate plans are – Graduate and professional schools generally prefer graded coursework over Pass-Fail coursework, especially for courses required for admission.

Part A: To be filled out by the student

_____   _____   _____
Student Name   Student ID   Cumulative GPA

_____
CRN, Course Subject, Number

_____   _____
Signature of Student   Date

Part B: Authorizations

_____   _____
Signature of Advisor   Date

_____   _____
Signature of Instructor   Date

_____   _____
Signature of Major/Minor/Program Chair   Date